

MINUTES

NEW JERSEY STATE BOARD OF ARCHITECTS

October 10, 2013

Public Session

I **CALL TO ORDER**

The regularly scheduled meeting of the Board was called to order at 9:22 am in the Union Conference Room on the third (3rd) floor at 124 Halsey Street, Newark, New Jersey.

PARTICIPANTS		PRESENT	ABSENT	EXCUSED
President	Arthur F Margiotta, RA	(X)	()	()
Vice President	Nicholas J. Netta, RA	()	()	(X)
Board Member	Obiora Agudosi, RA	(X)	()	()
Board Member	Diane Goté, CID	(X)	()	()
Board Member	Kishor Y Joshi, RA	(X)	()	()
Board Member	Louis J Mraw	(X)	()	()
	Government Member			
Board Member	Richard Picatagi, LLA	(X)	()	()
Board Member	Michael G. Soriano, RA	(X)	()	()
Board Member	Albert Zacccone, RA	(X)	()	()
Board Member	Architect Member			
Board Member	Landscape Architect Member			
Board Member	Vacant - Public Member			
Board Member	Vacant - Public Member			

OTHERS PRESENT: B. Michelle Albertson, Deputy Attorney General; Charles Kirk, Acting Executive Director of the Board of Architects; Margaret Hinkley, Secretary to Executive Director of the Board of Architects; Joseph Abello III and Beverly Rankin of the Board of Architects; and Martha Richardson staff member of the Board of Professional Engineers and Land Surveyors.

II **OPEN PUBLIC MEETINGS ACT**

The statement required by Chapter 231, public laws of 1975, the "Open Public Meetings Act," was read and it was announced that notice of this meeting was prepared in the office of the Board of Architects and mailed to the Secretary of State, the Newark *Star-Ledger*, the Trenton *Times*, the Camden *Courier-Post*, the *Record* and the Atlantic City *Press*.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 2

III APPROVAL OF MINUTES

September 12, 2013

ACTION: Mr. Zaccone motioned to approve of the minutes as presented. Mr. Joshi seconded the motion. Mr. Soriano abstained. Motion carried.

IV ANNOUNCEMENTS

Executive Director Charles Kirk announced the following:

- Elizabeth Greenblatt, Regulatory Analyst, Division of Consumer Affairs, will meet with the Board at the November meeting to discuss regulations for military veterans obtaining licensure
- Division of Consumer Affairs, Eric Kanefsky, Director and Mary Ann Sheehan, Deputy Director, have to re-schedule their visit to the Board for a future meeting.
- The investigative inquiry with the respondent pertaining to ITEM No. 91641 scheduled for today has been adjourned
- Continuing Education Audit for Architects has begun. Staff has reached out to MIS to randomly select 10% of active licensees to submit their continuing education documentation. Letters will be mailed within the next few weeks.

Mr. Picatagi announced that he recently attended the CLARB Annual meeting held in Minneapolis, Minnesota. He informed the Board that he was elected Alternate Director of CLARB Region 1. Issues discussed at the meeting concerned Welfare and how it impacts on projects. CLARB has volunteer positions for ASLA's LA CEs program, one of which is an oversight position and another is a hands-on position. Mr. Picatagi has expressed interest with CLARB on participating in the hands-on position. CLARB is gaining global recognition to develop its examinations in the following countries: China, Argentina, Brazil, Denmark, Mexico, Russia and Sweden.

Ms. Goté informed the Board that she will be attending the NCIDQ meeting next month.

V OLD BUSINESS

No business was discussed

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 3

VI NEW BUSINESS

A Landscape Architect Continuing Education Course review report

APPROVE

- 1 NJ Shade Tree Federation Conference, October 15 & 26, 2013 - 5 hours
- 2 40th Annual environmental Congress “Planning in a Changing Environment”, October 19, 2013 - 4 hrs
- 3 The Story of a Meadow: The Who, What, Where, When, How and Why of Landscape Meadows, September 13, 2013 - 5 hrs
- 4 Low Impact Development, November 15, 2013 - 6 hrs

ACTION: Mr. Picatagi motioned to approve the above courses as noted. Mr. Soriano seconded the motion. It passed unanimously.

B Regulation

Attached is a copy of a template regulation, which requires professional boards to provide credits toward requirements for licensure for veterans with substantially equivalent training. Also attached along with a copy of the statute P.L. 2013, c.49 for Board review and adoption.

ACTION: The Board preliminarily reviewed this regulation and determined to form a committee (Messrs. Joshi, Picatagi, Soriano and Zaccone) to review this regulation in anticipation of full board discussion with the Regulatory Analyst at the November meeting.

C Interior Design Examination and Evaluation Committee

May 6, 2013 minutes

Page 4 under Next Meetings - dates should reflect future meetings of the Committee

ACTION: Ms. Goté motioned to accept the Interior Design Committee minutes as amended. Mr. Zaccone seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 4

D Application form review

Attached is the Certificate of Authorization application form for the Board to review to determine if clarifications or changes need to be made to the form.

ACTION: The Board reviewed the application form and determined that on page two the box containing the language “Total shares issued and outstanding” to remove the black box and insert the following language: “In accordance with N.J.A.C. 13:27-4.9(d), to inform the Board **within 14 days** of any change in the information that was provided to the Board as required on the application form” also include a signature line for the Architect in responsible charge to sign.

E Correspondence

- 1 Copy of a fax from Mark Ranyak dated September 26, 2013, requesting whether a New Jersey licensed architect is allowed to seal plumbing drawings prepared under his supervision is attached for Board review.

ACTION: Mr. Zacccone motioned to send a letter advising that our statutes and regulations permit him to prepare plumbing drawings in accordance with N.J.S.A. 45:3-1.1 (g) engineering systems and (k) practice of architecture. Mr. Agudosi seconded the motion. It passed unanimously.

- 2 Copy of a letter from Philip Rosenbach, attorney, concerning whether a Certified Interior Designer can submit drawings, schedules and specifications in connection with the development of commercial space is attached for Board review.

ACTION: Mr. Soriano motioned to send a letter advising that based on the information submitted, the Board was unable to render a determination, therefore, the board requests you provide the plans, scope of work for the project, written denial from Township, as well as any and all documents you wish to have the board consider in this matter. Also advise him that the practice of architecture includes the design of commercial spaces. Mr. Joshi seconded the motion. It passed unanimously.

F Board Member concerns

Mr. Soriano raised his concern regarding a long delay in licensees receiving their seal presses. Executive Director Kirk informed him that contracts need to go out to bid to vendors at the end of each fiscal year and sometimes there is a two month delay in the process and notification to the board staff that a vendor has been selected. Mr. Kirk also advised that if a licensee needs to submit a project to a township, they may submit a letter to the Board office requesting a letter be sent to the particular township advising that there has been a delay in the licensee receiving his seal press.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 5

Mr. Soriano also raised his concern regarding an individual who graduated from a non-accredited college, the individual completed IDP and has successfully passed the ARE and wants to obtain licensure in New Jersey. He was informed that the individual could obtain licensure in New Jersey and he should submit a completed application.

VII REVIEW OF APPLICATIONS

A. Applications for Licensure by Credentials

The following individuals have applied for licensure by credentials, have met board requirements and are recommended for licensure:

* - NCARB Council Record Holder

Ruhlman, Richard R*	Lee, Edwin A.*	Martinez, Daniel
Roach, Daniel S*	Shea, Michael E*	Bohlen, Thomas D*
Sheets, Jason C*	Zaras, Alexander G*	Hodges, James M*
Dorin, Andrew R*	Texter, Christopher S*	Minch, Nathan A*
Halliday, Shannon B	Siegel, Edward E*	Morisette, Robert K*
Aldy, Abram M*	Townsend, Christopher E*	Kowalski, Geneva M*
Koloski, Thomas A*	Beaulieu, Eric T.*	Kim, Ju-Hyun*
Hardyng, Brady W*	Westerheid, Michael H*	Patel, Sital A*

ACTION: Mr. Agudosi motioned to approve the above individuals for licensure by credentials. Mr. Mraw seconded the motion. It passed unanimously.

BOARD TO REVIEW
Urbanek, Stephen J* +

ACTION: Subsequent to reviewing the submitted information, Mr. Agudosi motioned to approve Mr. Urbanek for licensure by credentials. Mr. Soriano seconded the motion. It passed unanimously.

B. Applications for Examination

The following applicant/s applied for admission to the Architectural Registration Examination and are recommended by staff:

Jonathan J Babula	Andrew C Gordon	Gregory C Moormann
-------------------	-----------------	--------------------

ACTION: Mr. Agudosi motioned to approve of the above individuals to take the Architectural Registration Examination. Mr. Soriano seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 6

C Certificate/s of Authorization

1 LMC ARCHITECTURE, LLC

Architecture

21-03 Radburn Road
Fair Lawn NJ 07410

Responsible Architect: Lisa M Cohen - License #AI018652

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by a New Jersey licensed architect who owns 100% of the shares. This application appears to comply with statutory requirements.

2 REDCOM, DESIGN & CONSTRUCTION LLC

Architecture+

PO Box 160
Westfield NJ 07090

Responsible Architect: Michele Modestino - License #AI013767

Summary: This application for a Certificate of Authorization to offer architectural and closely allied professional services is submitted by a New Jersey licensed architect and a professional engineer who owns 100% of the shares. This application appears to comply with statutory requirements.

3 MKSD, LLC

Architecture

INCORP SERVICES INC
208 W State Street
Trenton NJ 08608-1002

Responsible Architect: Silvia A Hoffman - License #AI019414

Summary: This application for a Certificate of Authorization to offer architectural services only is submitted by four New Jersey licensed architect who own 94% of the shares in business with one unlicensed individual who owns 6% of the shares. This application appears to comply with statutory requirements.

ACTION: Mr. Agudosi motioned to issue a Certificates of Authorization to the above three firms. Mr. Joshi seconded the motion. It passed unanimously.

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 7

VIII LANDSCAPE ARCHITECT APPLICATION REVIEW

A Licensure without examination:

The following individuals submit completed applications for licensure without examination and are recommended for licensure.

* - CLARB Council Record Holder

Rieden, Daniel P*

ACTION: Mr. Picatagi motioned to license the above individual inasmuch as she has complied with the requirements for licensure without examination. Mr. Soriano seconded the motion. It passed unanimously.

B Certificate/s of Authorization

The following firms have submitted completed applications for a Certificate of Authorization and are recommended for approval.

1 KELLY VARNELL VIRGONA, INC **Landscape Architecture**
30 Delford Avenue
Bergenfield NJ 07621
Responsible Landscape Architect: Forrest David Varnell - License #AS000743

2 SICILIANO LANDSCAPE COMPANY LLC **Landscape Architecture**
247 Bridge Avenue - Ste 6
Red Bank NJ 07701
Responsible Landscape Architect: Alan Tufts - License #AS001158

ACTION: Mr. Picatagi motioned to issue Certificates of Authorization to the above two firms. Mr. Joshi seconded the motion. It passed unanimously.

IX CLOSED CASES

The Board closed the following case at today's meeting:

A Disciplinary matters

- 1 ITEM NO. 90778 - COANE, Robert P - AI010593 – re-affirmed the Board's decision
- 2 ITEM NO. 92941 - ZIVKOVITCH, Jovica – found insufficient evidence to take action
- 3 ITEM NO. 93662 - ADLER, Robert W Jr - AI010795 – found insufficient evidence to take action

B Response to questions from the 2013/15 renewal

- 1 Robert M Scarano Jr - AI010680 – signed the consent order to suspend his license for 24 months with 1 month active suspension and 23 months
- 2 George Schwarz - AI008360 – signed the consent order which mirrors the action taken by the New York Board

BOARD OF ARCHITECTS
Minutes of the Meeting / Public Session
October 10, 2013 / Page 8

X PUBLIC COMMENTS

Seeing no one from the public, Mr. Margiotta proceeded to the next item on the agenda.

XI EXECUTIVE SESSION

Mr. Soriano motioned to go into executive session to review the minutes and review other items on the executive session agenda. Mr. Picatagi seconded the motion. It passed unanimously.

XII NEXT MEETINGS

November 14, 2013	Regular Meeting	Union Room - 3 rd Floor
Investigative inquiry with the complainant pertaining to ITEM NO. 90254 @ 11am		
Investigative inquiry with the respondent pertaining to ITEM No. 90254 @ 1pm		

December 12, 2013	Regular Meeting	Union Room - 3 rd Floor
Investigative inquiry with the respondent pertaining to ITEM No. 91641 @ 11am		

XIII ADJOURNMENT

Mr. Zacone motioned to adjourn the meeting at 2 pm. Ms. Goté seconded the motion. It passed unanimously.